

2019 Academic Year

Tokyo University of the Arts
Graduate School of Music
(Doctoral Program)

Guidance for Prospective Students

July 2018

Tokyo University of the Arts
12-8 Ueno Koen, Taito-ku, Tokyo 110-8714

Entrance examination information site
<http://admissions.geidai.ac.jp/>

Notes on taking examinations

- (1) Examination dates are subject to change based on numbers of applicants. If the dates are revised, an updated schedule will be announced on the University's entrance examination information site at the same time as the notes on examinations (from 4:00 p.m. on Friday, February 1, 2019). Applicants planning to take examinations are responsible for checking for these updates. (See page 19.)
- (2) Matters related to examinations will be announced on the University's entrance examination information site. Visit the website to keep up to date on posted materials and information. Numbers indicated on posted materials and information refer to examinee numbers on the University's examination cards.
- (3) Follow instructions given by staff regarding the order of testing in technical examinations.
- (4) Be sure to arrive at the specified time on the examination date. Examinees arriving late for technical examinations will not be permitted to take the examinations. (Notify staff immediately if you are delayed for unavoidable reasons.)
- (5) On the examination date, examinees (including accompanists) should enter the meeting place and waiting room (room 5-109) announced in posted information on the examination and then follow staff's instructions.
- (6) Examinees engaging in improper behavior will be disqualified from the examination and prohibited from taking future examinations.
- (7) The following actions are prohibited. Violators will be disqualified from the examination and may be prohibited from taking future examinations.
 - Vocal production and instrument practice in the meeting place and waiting room
 - Vocal production and instrument practice in corridors and other areas en route from the meeting place and waiting room to the examination location
 - Use of the pianos in the sound room and waiting room (Examinees taking piano examinations should follow instructions given by staff.)
 - Audio recording, photography, and videography inside University buildings
 - Use of mobile phones, electronic devices with communication features, or similar devices
- (8) Keep your examination card with you at all times when taking the examination. On entering the campus, display your examination card to security office staff. Notify staff if you have forgotten your examination card.
- (9) If you bring mobile phones, electronic devices with communication features, or similar devices with you, turn them off and place them out of sight in your bag or in a similar location.
- (10) When leaving or returning to the campus at mealtimes, display your examination card to the staff in the security office at the main gate.
- (11) Generally speaking, no inquiries concerning examinations will be accepted by telephone.
- (12) The University does not have parking facilities.

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○ Graduate School of Music Admissions Policy

The Doctoral Program of the Graduate School of Music seeks applicants who possess advanced knowledge, sophisticated skills, and remarkable research abilities in the sphere of musical endeavor, as well as strong logical skills, creativity, and imagination. Entrance examinations include technical examination of performance skills, submitted works, essays, and other submitted materials, as well as oral questioning on research topics and testing on language abilities. The results are assessed from a wide range of perspectives.

I. Numbers of students admitted

Major	Number to be admitted	Research area	Research field
Music	20 students	Composition	
		Vocal Music	
		Keyboard Instruments	
		String, Wind, and Percussion Instruments	String Instruments
			Wind Instruments
			Percussion Instruments
		Chamber Music	
		Early Music	
		Conducting	
		Traditional Japanese Music	
		Musicology and Music Studies	Musicology
			Music Education
			Solfège
			Literature in Music
			Creativity of Music and Sound

[Note]
Each applicant may apply to only one research area (research field).

II. Eligibility to apply

Applicants to the Graduate School of Music (Doctoral Program) must meet one of the following requirements:

1. Possess a master's degree or professional degree (or expect to earn a master's degree or professional degree by March 2019).
2. Possess the equivalent of a master's degree or professional degree from a school in a foreign country (or expect to earn such degree equivalent by March 2019).
3. Possess the equivalent of a master's degree or professional degree by completing in Japan a distance-learning course offered by a foreign school (or expect to earn such degree equivalent by March 2019).
4. Possess the equivalent of a master's degree or professional degree in a foreign country (or expect to earn such degree equivalent by March 2019) by completing in Japan a course recognized by the Minister of Education, Culture, Sports, Science and Technology of Japan at an educational facility offering foreign graduate programs operated as part of the educational system of the foreign country in question.
5. Possess the equivalent of a master's degree (or expect to earn such degree equivalent by March 2019) by completing a course at the United Nations University established pursuant to the December 11, 1972 resolution of the United Nations General Assembly, as specified in Article 1, Paragraph 2 of the Act on Special Measures Incidental to Enforcement of the "Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University" (Act No. 72 of 1976).
6. Demonstrate academic ability at least equal to that of a holder of a master's degree by completing an educational program at a foreign university, an educational facility recognized as described under paragraph 4 above, or the United Nations University and by passing the equivalent of the testing and screening specified in Article 16-2 of the standards for establishment of a graduate school (or expect to achieve such degree equivalent recognition by March 2019).
7. The following persons recognized by the Minister of Education, Culture, Sports, Science and Technology of Japan:
 - ① University graduate who has taken part in research for at least two years at a university, research center, or similar facility and are recognized to possess academic ability at least equal to that of a holder of a master's degree based on the results of such research at a graduate school or other achievements
 - ② Those who, after completing 16 years of school education in a foreign country or completing 16 years of foreign school education by completing in Japan a distance-learning course offered by a foreign school, have taken part in research for at least two years at a university, research center, or similar facility and are recognized to possess academic ability at least equal to that of a holder of a master's degree based on the results of such research at a graduate school or other achievements

8. Those aged 24 or older who are recognized to possess academic ability at least equal to that of a holder of a master's degree or professional degree through individual screening for eligibility for admission by the Graduate School of Music
- * Contact the Educational Affairs Section of the Faculty of Music if you would like to apply under the qualifications described under paragraphs 2-5 above.
 - * If you wish to apply under the qualifications described under paragraphs 6-8 above, you must undergo screening for eligibility for admission in advance. Contact the Educational Affairs Section of the Faculty of Music as soon as possible to request the required documents and submit the documents by 4:00 p.m. on Friday, November 9, 2018.

III. Standard timeframe for completing the program: three years

IV. Application procedures

1. Application steps/methods

Applications to the Graduate School will be accepted over the Internet. The steps/methods for application procedures are outlined below. Complete procedures [1] and [2] by the designated deadlines and mail the required documents [3] to the University by the deadline for submission. Application procedures will be deemed complete when it has been confirmed there are no discrepancies in the documents received and that the applicant is eligible to apply. Applicants may print examination cards from the Internet application site once their applications have been accepted. (See p. 10 for details.)

[1]	Internet application registration (See p. 6 for details.)	Using a PC or similar device, access the Internet application site from the University's entrance examination information site and enter and register the necessary information.
[2]	Payment of the screening fee (See p. 7 for details.)	After completing procedure [1] above, conduct the procedures for payment of the screening fee based on the instructions provided on the Internet application site.
[3]	Sending required documents (See p. 9 for details.)	After completing procedure [2] above, print the required documents from the University's entrance examination information site and the Internet application site and send them by post to the University, together with other required documents.
[4]	Printing the examination card (See p. 10 for details.)	You can print your examination card from the Internet application site after confirmation of your eligibility to apply and acceptance of your application. Each applicant must print his or her examination card and bring it with him or her on the examination date.

2. Period applications are accepted

Internet application registration period	Screening fee payment period	Deadline for submitting required documents
10:00 a.m. on Friday, January 4 – 11:59 p.m. on Wednesday, January 9, 2019	10:00 a.m. on Friday, January 4 – 11:59 p.m. on Friday, January 11, 2019	Must be postmarked by Friday, January 11, 2019.

Note: Application documents will not be accepted for any reason if brought to the University in person or submitted after the above deadline. Compositions and master's theses and copies thereof may be brought to the University in person. See p. 11 for details.

3. Notes on application

- When applying by Internet, note that simply registering your information on the Internet application site does not mean that application procedures are complete. The **screening fee** (see p. 7) must be paid by the payment deadline and the **required documents** (see p. 9) mailed to the University by **registered express mail** by the deadline for submission.
- Your application will be accepted once the academic history and other information shown on your submitted application form are confirmed to meet the requirements for eligibility to apply. You may then print your examination card from the Internet application site.
- In certain cases, an application may not be accepted if discrepancies or omissions are identified in the required documents submitted.
- You cannot revise your registration information after completing the application registration. Additionally, you may not amend any submitted documents for any reason after your application has been accepted.

Be sure to confirm the following before Internet application:		
Check your operating environment of PC, etc.		<p>Apply by Internet using the following environment:</p> <p>[Browser]</p> <ul style="list-style-type: none"> • Microsoft Internet Explorer 11 or later • Microsoft Edge • Google Chrome 51 or later • Mozilla Firefox 50 or later • Apple Safari 8 or later <p>* When applying, avoid using multiple tabs in your Web browser at the same time. Doing so may lead to problems in certain cases, such as items selected on one tab being unintentionally carried over to other tabs.</p> <p>[PC]</p> <ul style="list-style-type: none"> • Microsoft Windows Vista/7/8/10 • Apple Mac OS X 10.8-11 <p>* Applying from a smartphone or tablet is not recommended.</p>
Configure email settings.		<p>The following four emails will be sent to your registered email address:</p> <ol style="list-style-type: none"> ① Test email in registration of Internet application ② Auto-reply message upon completion of application registration ③ Auto-reply message upon completion of payment of the screening fee ④ Email notifying you that your examination card is available for printing <p>Messages will be sent from no-reply@e-apply.jp. Be sure to configure your email settings so that you can receive messages from this address.</p>
Prepare a photograph.		<p>A digital photograph (up to 2 MB in file size) is required.</p> <p>The photograph must show the top half of your body, facing forward, without hat. The photograph must be in color, without background elements, and taken within three months before the application.</p> <ul style="list-style-type: none"> • The photograph submitted must be in portrait orientation. (Ideally, the photograph should have a 3:4 [W:H] aspect ratio.) <p><Examples of unacceptable photographs></p> <ul style="list-style-type: none"> • Photographs that are unclear, with dark backgrounds, that show your face in profile, include multiple people, have been altered, etc. <p>* The photo submitted will be used on your student ID card after final acceptance.</p>
Prepare documents.	Documents certifying eligibility to apply	<p>Referring to “3 Sending required documents” (p. 9), prepare the documents you need to submit for application in advance so that you can submit them by the deadline.</p> <p>Prepare diplomas and/or other documents needed to verify your academic record before beginning the Internet application registration.</p>
	Other documents necessary for application	<p>The documents to submit vary by research area and research field applied for. You can download the forms to be submitted on the entrance examination information site and Internet application site. Check and prepare the documents you need to apply in advance.</p>
Prepare an envelope.		<p>Prepare a standard Type 2 rectangular envelope (240 × 332 mm) to use when mailing the required documents.</p>
Prepare printer paper.		<p>Print the documents downloaded from the Internet application site on A4-sized paper. Prepare standard A4-sized printer paper (white).</p>

* Also check the “Preparation” information on the Internet application site.

- Direct any inquiries concerning how to operate the Internet application system or how to pay the screening fee to:
 DISCO Inc. (Learning/Education Support Center)
 Tel: 0120-202-079 (10:00 a.m. – 6:00 p.m. M-F, closed Sat., Sun., holidays, and New Year's)
 * The contact point above cannot respond to questions concerning entrance examinations.

- Direct any inquiries concerning entrance examinations to:
 Educational Affairs Section of the Faculty of Music, Tokyo University of the Arts
 Tel: 050-5525-2309
 (9:00 a.m. – 4:30 p.m. M-F, closed Sat., Sun., holidays, summer break, and New Year's)
 * Any inquiries should be made by the applicant him or herself, except where unavoidable.

4. Prior consultations for applicants with disabilities

Applicants requiring special accommodations in the examinations or special consideration during their studies at the University should notify the University in advance, attach a doctor's certificate filled by a physician to the request form, and consult with the Educational Affairs Section of the Faculty of Music by Friday, November 9, 2018.

Applicants will be asked to meet with the University as deemed necessary. In addition, applicants who begin to require special accommodations in the examinations or special consideration during their studies at the University due to conditions emerging after the deadline should notify the Educational Affairs Section of the Faculty of Music immediately. Use the forms provided on the University's entrance examination information site, under "Accepting a request for special testing and studying accommodations," for the request form and doctor's certificate.

- Notes:
1. Consult with the University well in advance. It may take a considerable period of time (one or two months) to reply.
 2. Note that not all requests for special accommodations will be granted.

5. Details of application steps/methods

1 Internet application registration

During the Internet application registration period, access the Internet application site from the “APPLY NOW” section of the University’s entrance examination information site homepage, click on “Start Application for Music,” and register the information needed for application. Carefully read the “Online Application Procedure” in the lower part of the Internet application site homepage and other information before beginning the registration process.

Steps	
Access the Internet application site (http://e-apply.jp/e/geidai-net/)	
▼	
Click on “Start Application for Music” (red button).	
▼	
Application registration	<p>Follow the instructions provided on the screen to enter and register your information.</p> <ul style="list-style-type: none">• Selecting your desired course, major, and research field• Applicant information <p>Note the following two points:</p> <ul style="list-style-type: none">* Confirmation of receipt of test email: Be sure to click on the “Send Test Email” button and confirm that you can receive the test email (see p. 4).* Uploading a photograph: Prepare and upload a color photograph showing your face (see p. 4).
▼	
Confirmation of content of application	<p>A page will be displayed so that you can confirm the content you entered, including payment information. Confirm the content closely. If there are no errors, click on the “Submit” button.</p>
▼	
Registration complete	<p>Registration is complete when your reception no. appears on the screen. Proceed to payment procedures. You will need the reception no. to confirm your application information, pay the screening fee, and print the necessary documents.</p>

* After you complete the Internet application registration, a registration completion email will be delivered to your registered email address. (Since the reception no. appears in the registration completion email, keep in a safe place until you have completed the entrance examination.)

[Notes on Internet application registration]

- Note that the reception no. displayed upon completion of Internet application registration differs from the examinee no.
- If you find any errors in your registration information, do not pay the screening fee. Instead, repeat the registration process from the start.
- Note that if you fail to conduct payment procedures by 11:59 p.m. within four days after the date of application registration, the data you registered for application will be considered cancelled and will be deleted.
 - * If the date of completion of application registration is less than four days before the payment deadline, the payment deadline at left shall take precedence.
- You may be asked to resubmit a photograph if the one you submit is determined not to be appropriate as an application photograph.

2 Payment of the screening fee

Pay the screening fee after completing procedure “1 Internet application registration.” Complete payment procedures by either of methods ① or ② below after completing the application registration.

- ① Click on “Pay Screening Fee” to make payment after completing the application registration.
- ② Log in from “Confirm Application/Print Application Form for Music” on the homepage of the Internet application site, then click on “Pay the Entrance Examination Screening Fee” to make payment.

Screening fee	Period for payment of screening fee
36,000 yen	10:00 a.m. on Friday, January 4 – 11:59 p.m. on Friday, January 11, 2019

- * You may be charged a separate remittance charge depending on the payment method you choose.
- * This fee does not apply to students expecting to complete their master's degree programs at the Tokyo University of the Arts in March 2019 or to Japanese-government-funded international students.

Payment method	Financial institution, etc.	Other
Convenience store	7-Eleven / Lawson / Ministop (Loppi) / FamilyMart (FamiPort) / Circle K Sunkus (K Station) / Daily Yamazaki / Seicomart (Club Station)	
Credit card	MUFGCARD / DC / UFJ / NICOS / VISA / Master Card / JCB / AMERICAN EXPRESS	When using these methods, the name on the payment account does not need to be the same as that of the applicant.
Post office/bank ATM	ATMs compatible with Pay-easy	
Internet banking	Internet banking compatible with Pay-easy / Japan Net Bank / Rakuten Bank / SBI Sumishin Net Bank / Jibun Bank	

- * An email notice of completion of payment procedures will be sent to your registered email address once you complete the procedures for paying the screening fee.

[Notes on the screening fee]

- See “Payment Method” on the homepage of the Internet application site for details, notes, and other information concerning payment procedures.
- You cannot pay the screening fee after the end of the payment period.
- Note that if you fail to complete payment during the payment period, your registration information will be deleted.
- You cannot print the documents and other materials required for the application from the Internet application site until payment of the screening fee is complete.
- If paying by credit card, prepare a valid card.
- If you are unable to pay by credit card, try another card or use another payment method.
- Japanese-government-funded international students need not pay the screening fee. However, Japanese-government-funded international students must submit a Certificate of Attendance on Japanese Government Scholarship for Foreign Students issued by his or her university, together with the required documents shown under “3 Sending required documents” (see p. 9).

[Screening fee waiver system]

We will waive screening fees for applicants affected by the Great East Japan Earthquake, which occurred on March 11, 2011, and the Kumamoto earthquakes, which occurred in April 2016, as special measures to secure educational opportunities for applicants affected by these disasters. Check the University's entrance examination information site for details such as application periods.

① Documents to submit

- ◇ Screening Fee Waiver Application Form (form designated by the University)
- ◇ Copy of disaster victim's certificate (issued by municipal government or other authority)

② Notes

- ◇ Conduct Internet application registration after you learn the results of applying for the waiver.
- ◇ Check the University's entrance examination information site for more information.

(<http://admissions.geidai.ac.jp/>)

Address any inquiries to: Admission Section, Student Affairs Division, Tokyo University of the Arts

Tel: 050-5525-2075 / Fax: 03-5685-7763

[Refunds of screening fees]

We will not refund the screening fee for any reason after payment except in the cases below:

- The screening fee was paid and the necessary documents submitted, but the University did not accept the application.
- The screening fee was paid, but the necessary documents were not submitted.

In either of the above cases, request a refund as follows:

Provide the required information on the University's designated Refund Request Form (download and print the form from the University's entrance examination information site), affix your official seal, and send by post to the address below:

Accounting Section, Strategic Planning Division, Tokyo University of the Arts, 12-8 Ueno Koen, Taito-ku, Tokyo 110-8714, Japan

- Notes:
- We will not refund remittance charges incurred when the screening fee was paid.
 - Any remittance charges incurred to refund the screening fee will be deducted from the amount returned by the University to the applicant.
 - Remittance of refunds normally takes about 2–3 months following receipt of the Refund Request Form.
 - The deadline for submitting the Refund Request Form is March 31, 2019. (The Form must be postmarked by this date.)
- No screening fees will be refunded in cases in which the form is not submitted by the deadline.

3 Sending required documents

Send the required documents after completing payment of the screening fee. Print the relevant forms and the envelope name and address label from the Internet application site and affix the envelope name and address label to an envelope.

Place all documents required for the research area, etc. you are applying for inside the envelope and send by registered express mail to the University by the deadline for submission.

Print all required documents in color on A4-sized standard printer paper (white).

Required document	Instructions, etc.	Remarks
(1) Application form, photo card	The name you write on the application form must be identical to the name in your family register. This applies for all documents to be submitted.	To be submitted by all applicants Print from the Internet application site.
(2) Name and address labels for sending admission procedure documents	The labels are used to send documents to final successful applicants to complete admission procedures. Be sure to provide an address at which the applicant can receive documents. (The address must be in Japan. If you reside overseas, designate someone who resides in Japan as your agent.)	
(3) Certificate of (expected) completion of master's degree program	This is not required for applicants who have completed or expect to complete master's degree programs at the Tokyo University of the Arts.	To be submitted as applicable in any format
(4) Academic transcripts	In a sealed envelope, please submit transcripts prepared by the president of your university or head of your graduate school. (No transcripts are required from applicants who have completed or expect to complete master's degree programs at the Tokyo University of the Arts.)	
(5) Master's thesis (copies acceptable)	Submit two copies. Note 1: There is no need to submit the master's thesis if the applicant expects to complete a master's degree program at the Graduate School of Music, Tokyo University of the Arts. Note 2: Applicants from graduate schools that do not require a master's thesis for the master's degree should submit either of the following: ① Recorded video (DVD, VHS) or audio (CD, cassette tape) media of performance for which degree was awarded, etc. ② Equivalent of master's thesis in the relevant research field (Applicants to the research area of Musicology and Music Studies must submit the materials described under ② above. Notwithstanding Note 1 above, this provision also applies to applicants who expect to complete a master's degree program at the Graduate School of Music, Tokyo University of the Arts.) Note 3: In addition to his or her master's thesis, an applicant to the Musicology and Music Studies research area who has earned a degree based on a master's thesis unrelated to this research area should submit the equivalent of a master's thesis related to the relevant research area. Note 4: Academic papers and other research results, if any, may be submitted for reference purposes. Note 5: If the master's thesis or similar document is not written in Japanese, attach a Japanese summary of roughly 2,000 characters in length.	
(6) Composition	Required only from applicants to the Composition research area. Only one copy of each work is required. (See p. 12.)	
(7) Certificate of Attendance on Japanese Government Scholarship for Foreign Students	Japanese government-funded international students must submit a certificate showing their enrollment status issued by their university.	
(8) Form for submission of recital pieces for examination	Fill out the specified form (not required from applicants to the research area of Musicology and Music Studies).	
(9) Statement of reasons for application	This is required from applications to the Organ and String Instruments research fields and Traditional Japanese Music research area (up to 400 characters in length).	To be downloaded from the "Forms" page on the University's entrance examination information site Print the form and enter the required information.
(10) Letter of consent to examination	If you have employment responsibilities as an educator or if you are a holder of another public position or employed by a company or other employer, attach a letter of your supervisor's consent to your sitting for the examination.	To be submitted as applicable in any format
(11) Other	If the family name on a certificate differs from your current family name due to marriage or other reasons, attach an official copy of the relevant part of your family register.	

[Notes on required documents]

- Attach a Japanese translation if a document is in a language other than Japanese. (The translation need not be certified by a public agency. The applicant may translate the document him- or herself.)
- No inquiries seeking to confirm that the required documents sent by post were received will be accepted.
- Do not submit any documents other than those specified by the Graduate School.
- Documents submitted will not be returned.
- Once received, documents may not be revised for any reason.
- The University may request the submission of other certificates or other documents as needed.

Items to prepare for sending required documents by post	
Envelope	Prepare your own standard Type 2 rectangular envelope (240 × 332 mm).
Envelope name and address label	Print the envelope name and address label from the Internet application site. (It will be printed automatically when you print the application form.)

Send the required documents to: Educational Affairs Section, Faculty of Music, Tokyo University of the Arts,
12-8 Ueno Koen, Taito-ku, Tokyo 110-8714

4 Printing the examination card

You can print your examination card from the Internet application site after acceptance of your application. A notice will be sent to your registered email address to indicate that your examination card is ready to print. Each applicant must print his or her examination card on standard A4-sized printer paper (white) and bring it with him or her on the examination date. The University will not mail out examination cards.

Examination cards available for printing: Starting at 4:00 p.m. on Monday, January 21, 2019

[Notes concerning examination cards]

- Be sure to confirm the content shown on the examination card after printing it.
Contact the Educational Affairs Section of the Faculty of Music by 5:00 p.m. on Friday, January 25, 2019 if the content shown on your examination card differs from the information you registered on the Internet application site or if you are unable to print the examination card even after the time it should have been available for printing.
- You can check the registration information on the “Confirm Application/Print Application Form for Music” page of the Internet application site.
- A printed examination card is required on the examination date. You will not be able to sit for the examination using the reception no. you received when registering your application or an image of the examination card displayed on a smartphone or other device.
- The reception no. received when you completed the Internet application registration differs from your examination no.
- Note that if you change your email address after completing the application registration, you will not be able to receive the email message notifying you that the examination card is ready to print.

Contact: Educational Affairs Section, Faculty of Music, Tokyo University of the Arts, tel. 050-5525-2309
(M-F, 9:00 a.m. – 4:30 p.m.)

Closed: Saturdays, Sundays, holidays, and the periods August 10 (Friday) – 19 (Sunday), 2018 and December 29 (Saturday), 2018 – January 3 (Thursday), 2019

V. Notes on submitting application forms, etc.

1. All application forms and other documents must be submitted by post, specifically via registered express mail. However, compositions and master's theses (and copies thereof) delivered in person to the Educational Affairs Section of the Faculty of Music will be accepted during the period January 4 (Friday) through January 11 (Friday), 2019 (not including Saturdays, Sundays, and holidays; hours: 9:00 a.m. – 4:30 p.m.). If mailed separately from the application form and other documents, they will be accepted if postmarked during the period January 4 (Friday) through January 11 (Friday), 2019.
2. Application documents may not be modified for any reason after submission.

VI. Content of entrance examinations and examination schedule

1. Screening method

Students will be selected for admission based on comprehensive assessments of each of the following: technical examination of their skill, short essay, oral questioning, language skills, master's thesis, written reasons for application, and transcripts submitted by the presidents of their universities (or heads of their graduate schools).

2. Content of examinations

Research area	Content of examinations		
Composition	Screening of compositions and oral questioning	Short essay and oral questioning on research plans	Language skills
Vocal Music	Technical examination of performance skills and oral questioning		
Keyboard Instruments			
String, Wind, and Percussion Instruments			
Chamber Music			
Early Music			
Conducting			
Traditional Japanese Music			
Musicology and Music Studies	Oral questioning on essays on major subjects (including master's thesis)		

3. Overview of content of examinations

(1) Technical examination, etc.

Research area	Research field	Vocal type, instrument, etc.	Musical pieces for examination, etc.
Composition			<p>1) Compositions Submit one score for each of the following: an orchestral work including parts for two or more wind instruments and an ensemble work (for two to eight performers; music including vocal parts is acceptable.) Applicants expected to complete master's degree programs at the Tokyo University of the Arts may submit their master's degree works.</p> <p>2) Master's thesis Submit your master's thesis. International applicants must submit their theses in Japanese. Applicants expected to complete master's degree programs at the Tokyo University of the Arts should submit their master's theses.</p> <p>3) Oral questioning Oral questioning will be administered on the topic of the doctoral thesis and research methods. Applicants are expected to have the language abilities needed to read and understand foreign language literature for the purpose of preparing their doctoral theses.</p>
Vocal Music		Soprano Mezzo-soprano Alto Tenor Baritone Bass	<p>○ Applicants to the Vocal Music research area should choose either of the recital examinations below (Type A or Type B). Choose Type B if you plan to specialize in study of opera.</p> <p>○ For both Type A and Type B, the total recital time of the technical examination must be 20–30 minutes. However, this is subject to change based on numbers of applicants and other factors.</p> <p>○ Since both Type A and Type B technical examinations are generally accompanied by piano, each applicant must provide his or her own accompanist.</p> <p>○ Singing must be from memory.</p> <p>○ Specify musical pieces of your choosing using the designated form for submission when applying. (For pieces such as arias, indicate the title of the opera, the role, and the opening lyrics.) You do not need to attach the score for musical pieces when you submit.</p> <p>○ The Educational Affairs Section will notify you of pieces designated by the University for the technical examination two weeks before the technical examination (i.e., starting at 11:00 a.m. on Friday, January 25, 2019).</p> <p>○ Successful applicants will be informed of their course assignments after enrollment.</p> <p>[Type A recital examination] Specify 20 pieces of your choosing. In the technical examination, perform the designated pieces of which you were notified (multiple pieces) and pieces that you chose. Account for the duration of each piece so that the total recital time falls within the specified range.</p> <p>[Type B recital examination]</p> <p>1. Choose any two operas. Specify one role from each work (a lead role or a key supporting role). In the technical examination, perform the parts designated by the examiner, including acting. You may use chairs, tables, and simple props. Accompaniment by co-performers is left to the discretion of the applicant. (Co-performers need not sing from memory.)</p> <p>2. As free pieces, submit any five opera arias other than those chosen in 1 above (you may choose pieces such as cavatins, rondos, romanzas, and ariettas usually treated as arias). In the technical examination, perform a total of two pieces: one piece as instructed and one piece that you select. This may be shortened depending on circumstances.</p> <p>3. Account for the duration of each of the performances under 1 and 2 above so that the total recital time falls within the specified range.</p>

Research area	Research field	Vocal type, instrument, etc.	Musical pieces for examination, etc.
Keyboard Instruments		Piano	Perform pieces of your choosing for roughly 60 minutes in recital format. Note that piece(s) performed for final examinations for a master's degree may not exceed roughly 30 minutes of the total recital time. Submit a list of the pieces you performed for the final examinations for your master's degree. In principle, pieces must be performed from memory.
		Organ	Perform pieces of your choosing for roughly 60 minutes in recital format. Note that piece(s) performed for final examinations for a master's degree may not exceed roughly 30 minutes of the total recital time. Submit a list of the pieces you performed for the final examinations for your master's degree. Check with the Educational Affairs Section concerning specifications of the organ used. You are responsible for providing any assistants.
String, Wind, and Percussion Instruments	◎ Common note for the String, Wind, and Percussion Instruments research area ○ You are responsible for providing a piano accompanist if one is required.		
	String Instruments	Violin Viola Cello Contrabass Harp	Perform pieces of your choosing for roughly 60 minutes in recital format. (Pieces may overlap with those performed in the final examinations for your master's degree.)
	Wind Instruments	Flute Oboe Clarinet Bassoon Saxophone Horn Trumpet Trombone Euphonium Tuba	Perform a total of three pieces of your choosing: one concerto, one sonata, and one other work.
	Percussion Instruments		Perform a total of three pieces of your choosing: one concerto, one piece for percussion using a single type of instrument (including timpani, marimba, and keyboard percussion instruments), and one other work.
Chamber Music			1. The following combinations may be used in the examinations: Piano and violin; piano and viola; piano and cello; piano and flute; piano trio (piano, violin, and cello); string quartet; woodwind quintet 2. Perform pieces of your choosing (multiple pieces) for roughly 60 minutes in recital format. Have co-performers accompany you to the examinations. You may use sheet music. You may take the examinations as a group or individually. However, all recitals of piano trios, string quartets, and wind quintets must be performed by only examinees as group examinations.

Research area	Research field	Vocal type, instrument, etc.	Musical pieces for examination, etc.
Early Music	<p>◎ Common notes for the Early Music research area</p> <p>The following keyboard instruments may be used in the entrance examinations:</p> <p>① Harpsichord (French model 8'8"4 double manual, FF-f"" a' = 415, Young II tuning)</p> <p>② Harpsichord (Italian model 8'8" single manual, C-d"" a' = 415, Meantone tuning)</p> <p>③ Fortepiano (Walter model FF-g"" a' = 430)</p> <p>④ Organ</p> <p>Indicate in the bottom space of the Form for submission of recital pieces for examination (denoted by ☆) which of the above instruments you will use.</p> <p>Check with the Educational Affairs Section concerning specifications of the organ used.</p> <p>You are responsible for providing assistants if necessary.</p> <p>The oral questioning may include simple questions intended to assess basic knowledge of the basso continuo (figured bass).</p> <p>* Make four copies of the sheet music for all pieces to be performed onto A4-sized paper, bound in one location at the upper left by staples or by other means, to make four sets. Submit these sets to the Educational Affairs Section of the Faculty of Music with your application. Send sheet music by registered express mail in any suitable envelope. Write "Early music examination sheet music enclosed" on the front of the envelope.</p>		
		Baroque vocal	Perform pieces of your choosing for roughly 40 minutes in recital format. Include an unaccompanied piece (e.g., chorale or Gregorian chant) in the program. Note that piece(s) performed for final examinations for a master's degree may not exceed more than roughly 15 minutes of the total recital time. (Submit a list of the pieces you performed in the final examinations for your master's degree along with your application.) Have co-performers accompany you as needed. Orchestral parts may be reduced to a harpsichord accompaniment.
		Baroque violin Baroque violoncello Recorder	Perform pieces of your choosing for roughly 60 minutes in recital format. Include an unaccompanied piece in the program. Note that piece(s) performed for final examinations for a master's degree may not exceed more than roughly 20 minutes of the total recital time. (Submit a list of the pieces you performed in the final examinations for your master's degree along with your application.) Have co-performers accompany you as needed. Orchestral parts of a concerto may be reduced to a harpsichord accompaniment.
		Harpsichord Baroque organ Fortepiano	<p>1) Perform pieces of your choosing for roughly 60 minutes in recital format. Note that piece(s) performed for final examinations for a master's degree may not exceed roughly 20 minutes of the total recital time. (Submit a list of the pieces you performed for the final examinations for a master's degree at the time of your application.)</p> <p>2) Improvise in the following format: (Although the assignment will be given 20 minutes before the performance, you may not rehearse.)</p> <p>[Improvised assignment (for harpsichord and fortepiano majors)]</p> <p>Improvise a free fantasy based on the figured bass assigned on the day of the examination, following the method described in Part II, Chapter 41 自由なファンタジー (<i>Free Fantasy</i>) of C.P.E. Bach: <i>Versuch über die wahre Art das Clavier zu spielen</i> (正しいクラヴィーア奏法 (<i>Correct Playing Methods of Clavier</i>) as translated by Seiichi Tokawa, Zen-On Music Co., Ltd.).</p> <p>[Improvised assignment (for baroque organ major)]</p> <p>Using the melody assigned on the day of the examination as the canto fermo, improvise a suite in the classical French style in the following three movements:</p> <ol style="list-style-type: none"> 1. <i>Plein jeu</i>: Place the canto fermo in the pedal part and use all of them. 2. <i>Tierce en Taille</i> or <i>Chromhorne en Taille</i>: Incorporate the opening motif of the canto fermo in the opening of the solo voice part of the taille. 3. <i>Basse de Trompette</i> or <i>Dialogue sur Grands Jeux</i>: Use the canto fermo however you wish.

Research area	Research field	Vocal type, instrument, etc.	Musical pieces for examination, etc.
Conducting			<ol style="list-style-type: none"> 1. DVD screening When submitting your application, submit a DVD-R video and audio recording of yourself (the examinee) conducting the following work him- or herself: Work: C.W. von Weber: <i>Ouverture zur 'Der Freischütz'</i> * Make sure it is possible to confirm from the video that the conductor is the examinee. The performance may be by orchestra or two pianos. The DVD-R video should be in NTSC or PAL format. The disc should indicate the name of the examinee and the date recorded. The DVD-R will not be returned after screening. 2. Submit a repertory list. 3. Specify eight to ten pieces covering each of the baroque, classic, romantic, modern, and contemporary periods of your choosing and be ready to conduct the designated piece from these on the day of the examination. (The performance will be by piano.) 4. Oral questioning will concern the works on the list submitted under 2 above.

Research area	Research field	Vocal type, instrument, etc.	Musical pieces for examination, etc.
Traditional Japanese Music	<p><<Common notes for the Traditional Japanese Music research area>></p> <p>○ For each major, specify seven pieces of your choosing from different genres in addition to the following three assigned pieces. Be prepared to play any pieces designated from these works. As a rule, perform the pieces from memory.</p> <p>○ Examinees with master's degrees in different research fields will be tested* for their basic abilities in traditional Japanese music.</p> <p>* Through oral questioning on specialized knowledge related to each research field.</p>		
	Shamisen music	Nagauta shamisen	<i>Funabenkei</i> (composer: Kineya Katsusaburo II) <i>Okinasenzai Sanbaso</i> (composer: Kineya Rokuzaemon X) <i>Hitoriwankyu</i> (composer unknown)
		Tokiwazu shamisen	<i>Sanzesō Sanjasaireinodan</i> (composer: Kishizawa Koshikibu IV) <i>Chikubushima</i> (composer: Kishizawa Koshikibu V) <i>Ohtadokan (I)</i> (composer: Kishizawa Shikisa VI)
		Kiyomoto shamisen	<i>Chosei</i> (composer: Tomimoto Buzennojo I) <i>Maboroshiwankyu</i> (composer: Kiyomoto Enjutayu V) <i>Sumidagawa</i> (composer: Kiyomoto Umekichi II)
		Nagauta	<i>Funabenkei</i> (composer: Kineya Katsusaburo II) <i>Okinasenzai Sanbaso</i> (composer: Kineya Rokuzaemon X) <i>Hitoriwankyu</i> (composer unknown)
		Tokiwazu	<i>Shinyamanba</i> (composer: Kishizawa Shikisa VI) <i>Ohtadokan (I)</i> (composer: Kishizawa Shikisa VI) <i>Shikisanbasho</i> (composer: Kishizawa Koshikibu III)
		Kiyomoto	<i>Chosei</i> (composer: Tomimoto Buzennojo I) <i>Maboroshiwankyu</i> (composer: Kiyomoto Enjutayu V) <i>Sumidagawa</i> (composer: Kiyomoto Umekichi II)
	Sokyoku (Koto music)	Yamada School	<i>Chikubushima</i> (composer: Chiyoda Kengyo) <i>Kogotsuki</i> (composer: Yamada Kengyo) <i>Sekihekinofu</i> (composer: Nakanoshima Kin'ichi)
		Ikuta School	Koto: <i>Ujimeguri</i> (composer: Matsuura Kengyo) Koto: <i>Onoenomatsu</i> (arrangement: Miyagi Michio) Sangen: <i>Aoyagi</i> (composer: Ishikawa Koto)
	Shakuhachi	Kinko School	<i>Shinnokyorei</i> (arrangement: Kurosawa Kinko I) <i>Mukaiji Reibo</i> (arrangement: Kurosawa Kinko I) <i>Koku Reibo</i> (arrangement: Kurosawa Kinko I)
		Tozan School	<i>Iwashimizu</i> (composer: Nakao Tozan, founder of the school) <i>Kangetsu</i> (composer: Nakao Tozan, founder of the school) <i>Kogetsucho</i> (composer: Nakao Tozan, founder of the school)
	Nohgaku (Noh)		Shimai <i>Tadanori</i> <i>Izutsu</i> <i>Nomori</i>
	Nohgakuhayashi (Noh musical accompaniment)		<i>Midare</i> <i>Shishi</i> <i>Banshikigaku</i>
	Hogakubayashi (Wind and percussion accompaniments to traditional Japanese music)		<i>Hanabusa Shuchakujishi</i> (composer: Kineya Yasaburo I) <i>Shunkyo Kagamijishi</i> (composer: Kineya Shojiro III) <i>Ayatsuri Sanbaso</i> (composer: Kineya Yajuro V)
	Traditional Japanese dance		Nagauta: <i>Asazumabune</i> Kiyomoto: <i>Nayosenokotobuki</i> Kiyomoto: <i>Kairaishi</i> Music sources provided by the University will be used for the assigned pieces. Note 1) The following recorded music will be used: • For Nagauta, a performance from the collected Nagauta works of Yoshimura Goroji • For Kiyomoto, a performance from the Victor collected works of Kiyomoto Shizutayu Note 2) For each of the above pieces, a folding fan and a hand towel will be used in place of props. Note 3) Contact the Educational Affairs Section of the Faculty of Music if you encounter difficulty in obtaining the designated recordings.

Research area	Research field	Vocal type, instrument, etc.	Musical pieces for examination, etc.
Musicology and Music Studies	Musicology		Oral questioning on essay(s) (including master’s thesis) on the major subject. (The subjects of oral questioning may include basic academic ability and practical techniques.)
	Music Education		
	Solfège		
	Literature in Music		
	Creativity of Music and Sound		

(2) Short essay and oral questioning on research plans

Write a short essay (during a period of two hours) on your research goals and methods. Oral questioning will concern this short essay. (Questions on the recital pieces performed may be added to the oral questioning.)

(3) Language skills

[Common notes for all applicants]

- You will be tested on the language subject(s) you chose among those specified for each research area or research field.
- International applicants may not choose their native languages, except as noted in the instructions below for the Musicology research field.

Research area	Research field	Examination subjects		Dictionary use permitted?	Examination period	Remarks
Composition Vocal Music Keyboard Instruments String, Wind, and Percussion Instruments Chamber Music Early Music		Choose one of the following: English, German, French, Italian, Russian		Y (electronic devices not permitted)	1 h 30 m (one subject)	
Conducting		Choose two of the following: English, German, French, Italian, Russian		Y (electronic devices not permitted)	3 h (two subjects)	
Traditional Japanese Music		You will be tested on the following two subjects:			3 h (two subjects)	
		Choose one of the following: English, German, French, Italian, Russian		Y (electronic devices not permitted)		
		Classical Japanese		N		
Musicology and Music Studies	Musicology	General applicants	Choose two of the following: English, German, French, Italian, Russian, Spanish, Latin, Chinese, Korean, classical Japanese. Only applicants for Japanese and Asian music history may choose Chinese, Korean, or classical Japanese.	N	3 h (two subjects)	You may submit documentation (in any format) of language abilities in languages other than those shown to the left. Even if you do so, you must still be tested on two of the subjects to the left.
		International students	You will be tested on the following two subjects ① and ②: ① Contemporary Japanese ② Choose one of the following: English, German, French, Italian, Russian, Spanish, Latin, Chinese, Korean, classical Japanese. Only applicants for Japanese and Asian music history may choose Chinese, Korean, or classical Japanese.	Y (electronic devices not permitted)	3 h (two subjects)	(1) You may choose your native language. (2) You may submit documentation (in any format) of language abilities in languages other than those shown to the left. Even if you do so, you must still be tested on two of the subjects to the left.
	Music Education Solfège	Choose one of the following: English, German, French, Italian, Russian		Y (electronic devices not permitted)	1 h 30 m (one subject)	
	Literature in Music	Choose two of the following: English, German, French, Italian, Russian, Spanish, classical Japanese.		N	3 h (two subjects)	
	Creativity of Music and Sound	Choose one of the following: English, German, French, Italian, Russian, Spanish, classical Japanese.		N	1 h 30 m (one subject)	

4. Examination schedule

Schedule Research area		January 4 (Fri.) – 11 (Fri.), 2019	Starting 11:00 January 24 (Thurs.)	Starting 16:00 Feb. 1 (Fri.)	Feb. 4 (Mon.)	Feb. 5 (Tue.)	Feb. 6 (Wed.)	Feb. 7 (Thurs.)	Feb. 8 (Fri.)	Starting 14:00 Feb. 15 (Fri.)
Composition		Period for submission of work(s)		Announcement of successful applicants from first screening Announcement of examination schedule and notes		Oral questioning on master's thesis (submitted work) and on short essay on research plans				
Vocal Music			Announcement of designated pieces for the technical examination					Technical examination, short essay on technical skill and research plans, and oral questioning on master's thesis	Technical examination, short essay on technical skill and research plans, and oral questioning on master's thesis (extra day)	
Keyboard Instruments						Organ rehearsal date		Technical examination, short essay on technical skill and research plans, and oral questioning on master's thesis (organ) (piano extra day)	Technical examination, short essay on technical skill and research plans, and oral questioning on master's thesis (piano)	
String, Wind, and Percussion Instruments	String Instruments				Short essay on research plans				Technical examination, short essay on technical skill and research plans, and oral questioning on master's thesis	Announcement of final successful applicants
	Wind and Percussion Instruments							Technical examination, short essay on technical skill and research plans, and oral questioning on master's thesis		
Chamber Music					Language skills				Technical examination, short essay on technical skill and research plans, and oral questioning on master's thesis	
Early Music						Baroque organ rehearsal date				
Conducting		Period for submission of DVD-R		Announcement of successful applicants from first screening Announcement of examination schedule and notes				Technical examination, short essay on technical skill and research plans, and oral questioning on master's thesis		
Traditional Japanese Music										
Musicology and Music Studies				Announcement of examination schedule and notes			Oral questioning on master's thesis and on short essay on research plans			

Notes:

1. This schedule is subject to change based on numbers of applicants and other factors. If the dates are revised, an updated schedule will be announced on the University's entrance examination information site at the same time as the notes on examinations (from 4:00 p.m. on Friday, February 1, 2019). Applicants planning to take examinations are responsible for checking for these updates.
2. For the research areas of Composition and Conducting, screenings will be based on works and DVDs submitted. Successful applicants from the first screening will be announced on Friday, February 1, 2019.
3. Carefully check the schedule. You will lose your eligibility to sit for the examination if you arrive on the incorrect date.
4. Keep your examinee number in a safe place until successful applicants are announced. Only examinee numbers will be announced.

VII. Location of entrance examinations

Faculty of Music, Tokyo University of the Arts 12-8 Ueno Koen, Taito-ku, Tokyo

Transportation

JR lines: 10 minutes on foot from either Ueno Station (Park exit) or Uguisudani Station.
Tokyo Metro: 15 minutes on foot from Nezu Station on the Chiyoda subway line or Ueno Station on the Ginza and Hibiya lines.
A 10-minute walk from Nezu Station on the Chiyoda subway line
Keisei Electric Railway: 15 minutes on foot from Keisei Ueno Station

VIII. Announcement of final successful applicants

Final results will be announced on the bulletin board of the Faculty of Music and on the University's entrance examination information site from 2:00 p.m. on Friday, February 15, 2019.

The examinee numbers of successful applicants will be posted on the University's entrance examination information site.

Results will be posted one hour after the time of the announcement of final results, as shown on the examination schedule (roughly 3:00 p.m. on Friday, February 15, 2019).

Due to heavy traffic, it may be difficult to access the website around the time the results are announced. If this happens, try again later.

Notes:

1. Inquiries concerning the results will not be accepted by telephone, email, or similar means.
2. We will send admission procedure documents to final successful applicants on Wednesday, February 20, 2019 (scheduled).
Be sure to enclose the name and address labels for sending admission documents with your application.
 - * The address must be in Japan. If you reside overseas, designate an agent who resides in Japan.
 - * Final successful applicants should contact the Educational Affairs Section of the Faculty of Music if they do not receive the admission procedure documents by Monday, February 25, 2019.
3. Conditions for admission
If you are a final successful applicant and allowed to take the examinations on the expectation that you will receive a master's degree or professional degree by the end of March 2019, you must earn a master's degree or professional degree before admission.

IX. Admission procedures and other matters

1. Period for completing admission procedures

Accepted in person: March 14 (Thursday) and March 15 (Friday), 2019
10:00 a.m. – 12:00 noon, 2:00 – 4:00 p.m.
Accepted by post: Must arrive by March 8 (Friday), 2019

2. Place

Faculty of Music, Tokyo University of the Arts 12-8 Ueno Koen, Taito-ku, Tokyo

3. Payment of the enrollment fee, etc.

Enrollment fee: 338,400 yen (planned amount) (Not required from students completing a master's degree program at the Tokyo University of the Arts in March 2019 or Japanese government-funded international students)

The enrollment fee will not be refunded after the completion of admission procedures, even if the applicant applies to withdraw by or before Sunday, March 31, 2019.

* In addition to the enrollment fee above, incoming students will typically be required to pay various fees, including the following:

- Student casualty insurance premium: 2,600 yen
- Student casualty insurance additional liability insurance premium: 1,020 yen
- Dosei-kai (alumni association) membership fee: 60,000 yen
(payable by students who have graduated from other universities and students who have graduated from the University but have yet to pay the Dosei-kai membership fee)

* Tuition

Tuition (first semester): 267,900 yen (full year: 535,800 yen) (planned amounts)
(Not required from Japanese government-funded international students)

Notes:

1. Pay tuition by automatic direct debit from your account. Tuition for the first semester will be debited in late May 2019 and tuition for the second semester debited in late November 2019.
2. Any change in tuition fees during your time as an enrolled student will go into effect at the time of the change.

4. Note

It is the responsibility of the applicant to complete the procedures for applying for an entry visa to Japan and obtaining the appropriate visa status, separately from the admission procedures.

Be sure to obtain a visa status that will allow you to stay in Japan for about three months. It takes one to three months for the Immigration Bureau to complete the review process for a change of visa status (from temporary visitor to student visa) after you first enter Japan on a temporary visitor (tourist) visa.

X. Research areas and faculty advisors (in Japanese syllabary order)

As of July 2018

Research area	Faculty advisor	Research area	Faculty advisor	Research area	Faculty advisor
Composition	Kunitaka Kokaji Junmei Suzuki Ichiro Nodaira Tatsuya Hayashi Akio Yasuraoka		Asako Urushihara Kazunori Kawasaki Fumiaki Kono Takashi Shimizu Natsumi Tamai Kenji Nakagi	Traditional Japanese Music	[Hogaku hayashi] Kyongsoon Ro [Traditional Japanese dance] Masaya Tsuyuki
Vocal Music	[Solo, opera] Eijiro Kai Ryo Sakurada Noriko Sasaki Emiko Suga Masako Teshima Kazuko Nagai Jun Hagiwara Eiko Hiramatsu Rie Hamada Akiya Fukushima Hiroyuki Yoshida	String, Wind, and Percussion Instruments	Shu Yoshida [Wind Instruments] Kei Ito Yoshiaki Obata Shinji Koga Ayako Takagi Hiroki Tochimoto [Percussion Instruments] Takafumi Fujimoto		[Musicology] Yukio Uemura Kinya Osumi Yasuko Tsukahara Eizaburo Tsuchida Shin Nishimagi Fuyuko Fukunaka [Music Education] Yasushi Sano Kaoruko Yamashita [Solfège] Laurent Teycheney Masaki Teruya [Applied Musicology] Akitoshi Edagawa Shun'ichiro Hata [Literature in Music] Shinsuke Omori Kazuhiro Sugimoto Mari Takumi Tetsuhiko Hiyama*
Keyboard Instruments	[Piano] Susumu Aoyagi Seizo Azuma Hiroshi Arimori Kei Ito Akira Eguchi Yu Kakuno Chiharu Sakai Akiyoshi Sako Yuya Tsuda Kenji Watanabe [Organ] Rie Hiroe	Chamber Music	Toshihiko Ichitsubo Tsuyoshi Hidaka Katsuya Matsubara	Musicology and Music Studies	Tetsuhiko Hiyama* [Creativity of Music and Sound] Toru Kamekawa Suguru Gotoh Tatsuhiko Nishioka* Atsushi Marui [Creativity of Arts and the Environment] Sumiko Kumakura Yoshitaka Mori
		Early Music	Naoya Otsuka Yukari Nonoshita		
		Conducting	Ken Takaseki		
String, Wind, and Percussion Instruments	[String Instruments] Hiroshi Ikematsu	Traditional Japanese Music	[Shamisen music] Naobumi Kojima Jun Ajimi [Sokyoku (Koto music)] Shoin Hagioka Taeko Kamijo [Nogaku (Noh)] Tomotaka Sekine* Takashi Takeda		

* Planning to retire on March 31, 2019

XI. Handling of personal information

Under the Act on the Protection of Personal Information by Incorporated Administrative Agencies (“Personal Information Protection Act” hereinafter), the University will use personal information obtained during the process of selecting students for tasks related to the selection process and for other purposes, as described below.

1. Purposes of use

- (1) Personal information concerning successful applicants such as names and addresses will be used for tasks related to admission procedures.
- (2) Personal information, such as names and addresses concerning persons who have completed admission procedures will be used following matriculation for tasks related to their studies, including management of student records and tasks related to health, such as medical examinations.
- (3) Personal information such as names and addresses concerning persons who have completed admission procedures will be used for tasks related to the management of payments, such as collection of enrollment and tuition fees.
- (4) Personal information such as grades obtained during the selection process will be used for tasks related to support for studies, including waivers of enrollment fees and tuition fees in the first year and selection of students for scholarships.
- (5) Personal information such as grades obtained during the selection process will be used for tasks related to statistical processing, provision of information to prospective students, and surveys and research related to the selection process. In such cases, the personal information will be used in ways that render it impossible to identify individuals.

2. Provision of personal information to third parties

Apart from the cases set forth in Article 9 of the Personal Information Protection Act, personal information obtained by the University will not be used for other purposes or provided to third parties without the permission of the applicants themselves.

However, the minimum required information may be provided in the following cases:

- (1) Tasks involving the handling of personal information described in 1. (1) to (5) above may be entrusted to an external third party after concluding a contract with them concerning the appropriate handling of personal information
- (2) Provision of information to parties outside the University in cases in which this would be in the interests of the person concerned
 - ① Musical Education Promotion Association (parents’ association for the Faculty of Music supporting faculty’s education, research, and students’ extracurricular activities)
 - ② Dosei-kai (alumni association for the Faculty of Music)
 - ③ Tokyo University of the Arts Cooperative Association

Name and address labels for sending admission procedure documents

Research area

Examinee no.

入学手続書類送付用宛名ラベル

※研究領域

※受験番号

For sending admission documents for the 2019 academic year

①2019年度入学手続書類送付用

* Provisional student no.

Address 住所：	〒	Prefecture 都・道 府・県	※仮学籍番号
			市・区 Municipality 町・村
<div style="text-align: center;">方 In care of</div>			
Name 氏名：	様		

For sending admission documents for the 2019 academic year

②2019年度入学手続書類送付用

* Provisional student no.

Address 住所：	〒	Prefecture 都・道 府・県	※仮学籍番号
			市・区 Municipality 町・村
<div style="text-align: center;">方 In care of</div>			
Name 氏名：	様		

For Doctoral
Program

博士用

- (注) 1. ※印欄は、記入しないこと。
 2. このラベルは、出願時に入学願書等と一緒に提出すること。
 3. 太枠内に収まるよう、丁寧に記入すること。
 4. ①・②の両方に同じ宛先を記入すること。
 5. 宛先は日本国内に限る。(海外在住者は、日本国内の代理人を指定すること。)
 6. 2019年2月20日(水)発送(予定)に受け取りが可能な宛先を記入すること。
 帰省等で一定期間不在になる場合には必ず音楽学部教務係に連絡すること。

Notes:

1. Leave all boxes marked with ※blank.
2. Submit these labels with your admission application form when you apply.
3. Complete carefully and ensure that the writing is within the bold frame.
4. Write the same name and address on labels ① and ②.
5. The address must be in Japan. (If you reside overseas, please designate an agent who resides in Japan.)
6. Be sure to provide an address at which the applicant can receive documents which will be sent on Wednesday, February 20, 2019 (scheduled).
 In case you are away from home at that time as by going back to your hometown, be sure to contact the Educational Affairs Section of Faculty of Music.

作品・演奏曲目提出用紙

Research area	Research field	Vocal type, instrument, etc.	Name (furigana)
研究領域	研究分野	声種又は楽器名等	氏名(ふりがな)

研究領域	※ Research area
受験番号	※ Examinee no.

Piece no. 曲番	Composer 作曲者	Title of work/piece to be performed 作品・演奏曲目	Key 調	Opus or ref. no. 作品番号又は整理番号	Time 所要時間
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					

- (注) 1. 記入については裏面の記入要領を参照すること。
2. ※印欄は、記入しないこと。

Applicants for the Chamber Music research field should provide the following information:

☆室内楽研究分野志願者は、以下の項目を記入すること。

(いづれかに○)(Enter a circle next to your choice.)

I	個人 Individual	
II	グループ Group	

(Be sure to enter the names of co-performers if requesting a group examination.)

(グループ受験の場合、共演者を必ず記入すること)

1 .	3 .
2 .	4 .

Notes: 1. See the instructions on the reverse side when completing this form.

2. Leave spaces denoted with asterisks (※) blank.

Applicants for the Early Music research area should provide the following information:

☆古楽研究領域志願者は以下の項目を記入すること。

曲番 Piece no.	使用鍵盤楽器 (①~④) Keyboard instrument used (①~④)

This form must be submitted by all applicants except for those applying to the Musicology and Music Studies research area.

この用紙は音楽文化学研究領域志願者を除く志願者全員が提出するものである。

研究領域 Research area	記入要領 Instructions
作曲 Composition	提出する主要作品名を記入すること。 Enter the title(s) of major work(s) submitted
声楽 Vocal Music	○演奏課題Aタイプを選択して受験する者 自由曲20曲の曲名を記入すること。調については、アリアの場合のみ、アリアの出だしの調（実際に演奏する）を記入すること。 「作品番号、又は整理番号」の欄は記入しないでよい。 ○演奏課題Bタイプを選択して受験する者 オペラ2演目（全曲）の演目名及び役名と、自由曲（アリア）5曲の曲名（上記2演目に含まれないもの）を記入すること。 ○If choosing a Type A recital examination Enter the titles of 20 pieces of your choosing. Enter musical keys only for arias (provide the opening keys of the arias, as actually performed). The spaces for “Opus or ref. no.” may be left blank. ○If choosing a Type B recital examination Enter the titles and roles of two operas (in their entirety) and the titles of five pieces (arias) of your choosing (not included in the above two operas).
鍵盤楽器 Keyboard Instruments	演奏時間60分間前後のリサイタル形式で演奏する自由曲名を記入すること。修士修了試験で演奏した曲目の一覧表をあわせて 提出すること。 Enter the titles of pieces of your choosing to last roughly 60 minutes in recital format. Additionally, submit a list of the pieces you performed for the final examinations for your master's degree.
(弦楽器研究分野) (String Instruments research field)	演奏時間60分間前後のリサイタル形式で演奏する自由曲名を記入すること。 Enter the titles of pieces of your choosing to last roughly 60 minutes in recital format.
(管楽器研究分野) (Wind Instruments research field)	それぞれ指定された3曲の自由曲名を記入すること。 Enter the titles of the three specified pieces.
(打楽器研究分野) (Percussion Instruments research field)	それぞれ指定された3曲の自由曲名を記入すること。 Enter the titles of the three specified pieces.
(室内楽研究分野) (Chamber Music research field)	演奏時間60分間前後のリサイタル形式で演奏する自由曲名（複数）を記入すること。 Enter the titles of pieces of your choosing (multiple pieces) to last roughly 60 minutes in recital format.
古楽 Early Music	演奏時間60分間前後（バロック声楽志願者は40分前後）のリサイタル形式で演奏する自由曲名を記入すること。また、本学の用意する鍵盤楽器を使用する場合、各曲ごとの使用鍵盤楽器を作品・演奏曲目提出用紙下欄（☆）に記入すること。修士修了試験で演奏した曲目の一覧表をあわせて提出すること。 Enter the titles of pieces of your choosing to last roughly 60 minutes (40 minutes for Baroque vocal) in recital format. If you are using keyboard instruments provided by the University, enter which instrument you will use for each piece in the bottom space of the form for submission of recital pieces for examination (denoted by ☆). Additionally, submit a list of the pieces you performed for the final examinations for a master's degree.
指揮 Conducting	○指定された作品8～10曲の自由曲名を記入すること。 ○レパートリーの一覧表は、本用紙に準じた適宜な用紙に記入すること。 ○Enter the titles of eight to ten pieces of your choosing from the specified works. ○Enter a list of your repertory on an appropriate sheet of paper in a format similar to this form.
邦楽 Traditional Japanese Music	課題曲3曲の他に、曲種の異なる自由曲7曲の曲名を記入すること。 In addition to the three assigned pieces, enter the titles of seven pieces of your choosing from different genres.

※作品・演奏曲目等の記入は原語で行うこと。

* Enter titles of works and pieces in their original language.

氏 名 Name

2019年度 志望理由書

(For use by applicants to the Organ, String Instruments research area, and Traditional Japanese Music research field)

受験番号

[illegible][illegible]

Tokyo University of the Arts
Graduate School of Music (Doctoral Program)
Guidance for Prospective Students

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Tokyo University of the Arts