

Refund Request Form

(for Applicants of Undergraduate and Graduate Programs and Practical Music Course)

To the President of Tokyo University of the Arts,

I hereby request a refund of the screening fee paid as described below.

【Description】

Faculty/School/Department	
Receipt number (12 digits)	
Name	Signature
Address	
Telephone number	
E-mail	
Reason for refund request (Choose a reason from the list)	<input type="checkbox"/> Application rejected <input type="checkbox"/> Lack of application documents <input type="checkbox"/> Disqualified for lack of subjects taken in the National Center Test for University Admissions (undergraduate applicants only)
Refund amount (Choose the program/course you applied to)	<input type="checkbox"/> Undergraduate 20,400yen <input type="checkbox"/> Undergraduate 13,000 yen (Disqualified for lack of subjects taken in the National Center Test) <input type="checkbox"/> Practical Music 9,800 yen <input type="checkbox"/> Master's and Doctoral 36,000 yen

*Provide your bank details in one of the following sections

【Refund to Japanese Bank Account】 (Provide information exactly(i.e., in Kanji and furigana, or in alphabet)_as you declared at your Japanese bank. Where there are options, choose one.)

Bank Name	Bank (銀行) ・ Shinkin Bank(信用金庫) ・ Kumiai(組合)						
Branch	Main office(本店) ・ Branch(支店) ・ Sub-branch(出張所)						
Deposit Type	Savings(普通) ・ Checking(当座)						
Account No.							(Right-aligned)
Account Holder's Name	フリガナ 名前 Name	Relationship to the applicant ()					
<p>* When the account holder is different from the applicant, tick the following box.</p> <p><input type="checkbox"/> I hereby designate the above mentioned account holder to receive my refund.</p>							

【Refund to International Bank Account】

Account Holder	
Address	
Country	
Account No.	
Bank Name	
Branch	
Bank Address	
Location of Bank(Country)	
ABA NO./ROUTING NO./ SORT CODE/BIC CODE etc.	
<p>* When the account holder is different from the applicant, tick the following box and provide the relationship to the applicant.</p> <p><input type="checkbox"/> I hereby designate the above mentioned account holder to receive my refund. (Relationship to the applicant _____)</p>	

Send the completed form to:

Accounting Section, Strategic Planning Division, Tokyo University of the Arts
12-8 Ueno-Koen, Taito-ku, Tokyo 110-8714, Japan