

**Tokyo University of the Arts
Graduate School of Film and New Media [Research Student]
2021 Guide for Assessing Applicant Eligibility**

Applicants who are applying on the basis of “**1. Eligibility(b)**” of the Student Application Guide must first undergo screening to establish their eligibility to apply for a research student.

Applicants who wish to undergo the eligibility screening must submit the following documents and other materials before the submission deadline.

1. Documents/materials to be submitted

(a) Application for assessment of eligibility (separate form)

(b) Documents certifying educational background, employment background, research background etc.

① a graduation certificate, completion certificate or enrolment certificate and an academic transcript for each school you are attending/have attended since you entered high school;

② in the case of applicants who are/were in employment, a certificate indicating periods of employment and a description of the business in which you are/have been engaged;

③ in the case of applicants who have received awards or commendations, a certificate indicating those awards or commendations.

④ Applicants are free to make an additional submission of other documents or materials that are worthy of consideration as part of their application.

(c) Materials that provide an understanding of your research activity (optional submission) (for example, concise, easy-to-understand items such as a list of your works, an album containing materials associated with your works, a resumé of your research theses)

(d) A reply envelope (rectangular No. 3 envelope on which you have written your name and address and to which you have affixed a 94 yen stamp)

※Submitted documents and materials will not be returned. However, items in (c) above can be returned with postage paid by the recipient.

2. Deadline for submission : Must arrive by 17:00 27 November (Friday) 2020 (deadline for receipt by mail)

Use registered post to mail the documents/materials to the Educational Affairs Office, Graduate School of Film and New Media.

Write the words “**Application for eligibility screening**” on the envelope.

3. Results of screening

Applicants will be notified of the results of the screening process after 11 December (Friday) 2020. Applicants whose eligibility to apply for a research student has been established should start the application process, following the instructions in the Student Application Guide.

◆Contact:

Educational Affairs Office, Graduate School of Film and New Media,
Tokyo University of the Arts

4-44 Honcho, Naka-ku, Yokohama, 231-0005

Tel: 050-5525-2675 or 045-650-6201

email: eizo.kyomu@ml.geidai.ac.jp