

Refund Request Form

(for Applicants of Undergraduate and Graduate Programs and Practical Music Course)

To the President of Tokyo University of the Arts,

I hereby request a refund of the screening fee paid as described below.

【Description】

Faculty/School/Department	
Receipt number (12 digits)	
Name	Signature
Address	
Telephone number	
E-mail	
Reason for refund request (Choose a reason from the list)	<input type="checkbox"/> Application rejected <input type="checkbox"/> Lack of application documents <input type="checkbox"/> Disqualified for lack of subjects taken in the National Center Test for University Admissions (undergraduate applicants only)
Refund amount (Choose the program/course you applied to)	<input type="checkbox"/> Undergraduate 20,400 yen <input type="checkbox"/> Undergraduate 13,000 yen (Disqualified for lack of subjects taken in the National Center Test) <input type="checkbox"/> Score disclosure fee 500 yen ※ <input type="checkbox"/> Practical Music 9,800 yen <input type="checkbox"/> Master's and Doctoral 36,000 yen ※ Refunds for the score disclosure fee are only available to applicants who requested score disclosure.

*Provide your bank details in one of the following sections

【Refund to Japanese Bank Account】 (Provide information exactly(i.e., in Kanji and furigana, or in alphabet)

as you declared at your Japanese bank. Where there are options, choose one.)

Bank Name	Bank(銀行) ・ Shinkin Bank(信用金庫) ・ Kumiai(組合)						
Branch	Main office(本店) ・ Branch(支店) ・ Sub-branch(出張所)						
Deposit Type	Savings(普通) ・ Checking(当座)						
Account No.							(Right-aligned)
Account	フリガナ						
Holder's Name	名前	Relationship to the applicant ()					
<p>* When the account holder is different from the applicant, tick the following box.</p> <p><input type="checkbox"/> I hereby designate the above mentioned account holder to receive my refund.</p>							

【Refund to International Bank Account】

Account Holder	
Address	
Country	
Account No.	
Bank Name	
Branch	
Bank Address	
Location of Bank(Country)	
ABA NO./ROUTING NO./ SORT CODE/BIC CODE etc.	
<p>* When the account holder is different from the applicant, tick the following box and provide the relationship to the applicant.</p> <p><input type="checkbox"/> I hereby designate the above mentioned account holder to receive my refund. (Relationship to the applicant _____)</p>	

Send the completed form to:

Accounting Section, Tokyo University of the Arts
12-8 Ueno-Koen, Taito-ku, Tokyo 110-8714, Japan